

32nd lesson



360-365 WORKFORCE MANAGEMENT

Dear valued Distributor & Business Partner,
Synel proudly presents you to



DEMO SERVER

The HARMONY Demo Server allows you to experiment with world leading Workforce & Security Management Solutions for Organizations.

SYNEL offers you to try this innovative service to experience what HARMONY has got to offer

For better training
we recommend following the instructions & workflow below.

The password is active for one week
TO GET YOUR PASSWORD PLEASE CONTACT:

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Using HARMONY Demo server

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Enter the HARMONY Client
use the user name and password provided by the tech team



Payroll Symbol Method

Under Source Table, choose the employee file. In this file there are two mandatory fields that must be included in the exported file: **Payroll ID** and **Quantity**. These fields must be dragged to the **Export Record Format** section.

The fields are virtual:

- **Numerator field** - numbers the lines in the file
- **Const field** - enables exporting different characters at different lengths

Payroll ID

This tab is used when the Numerator and Const fields are included.

1. Mark the Yes/No check box to determine what payroll hour type will be exported.
2. For each hour type, you enter the Payroll ID of your payroll software.
3. Select a **Field Type**. The **Field Type determines the data transmission format (quantity, hour, day)**. For breaks and transportation there is an additional format - **Cost**.

General Properties Payroll ID						
Properties						
Data Source	Pay Code	Description	Payroll ID	Yes/No	Type Field	
Exceptions		20 Non-working day		<input checked="" type="checkbox"/>	Hours	
Exceptions		21 Absence		<input type="checkbox"/>	Hours	
Exceptions		22 Hours deficiency		<input checked="" type="checkbox"/>	Hours	
Exceptions		23 Missing swipes		<input checked="" type="checkbox"/>	Hours	
Exceptions		24 Partial reporting		<input checked="" type="checkbox"/>	Hours	
Exceptions		25 Wrong shift		<input type="checkbox"/>	Hours	
Exceptions		26 Core time infringement!		<input type="checkbox"/>	Hours	
Exceptions		27 Early entry		<input type="checkbox"/>	Hours	
Exceptions		28 Late entry		<input type="checkbox"/>	Hours	
Exceptions		29 Early exit		<input type="checkbox"/>	Hours	
Exceptions		30 Late exit		<input checked="" type="checkbox"/>	Hours	
Exceptions		31 Early break		<input checked="" type="checkbox"/>	Hours	
Exceptions		32 Late break		<input checked="" type="checkbox"/>	Hours	
Exceptions		33 Long break		<input checked="" type="checkbox"/>	Hours	
Exceptions		34 Unidentified Day Type		<input checked="" type="checkbox"/>	Hours	
Exceptions		35 Unidentified Shift		<input checked="" type="checkbox"/>	Hours	
Pay Code	1	pay 100%		<input checked="" type="checkbox"/>	Hours	
Pay Code	2	pay 125%		<input checked="" type="checkbox"/>	Hours	
Pay Code	3	pay 150%		<input checked="" type="checkbox"/>	Hours	

Figure 18: Payroll ID

See you in the next lesson..