SYNEL™

360-365 WORKFORCE MANAGEMENT

Dear valued Distributor & Business Partner,
Synel proudly presents you to

SY HARMONY

DEMO SERVER

The **HARMONY** Demo Server allows you to
experiment with world leading Workforce & Security
Management Solutions for Organizations.
SYNEL offers you to try this innovative service
to experience what **HARMONY** has got to offer

For better training
we recommend following the instructions & workflow below.

Using HARMONY Demo server
33rd lesson
Enter the HARMONY Client
use the user name and password provided by the tech team

Export Record Format

1. In order to define additional fields according to your requirements: after
choosing the relevant file, you can drag the relevant fields to the
Export Record Format section.

2. For each field you can define the following parameters:

All details concerning each selected field are outlined here. You must mark the
required field in the list, and then the field name will appear under the right-hand
screen under **Properties | Name**. Some of the data will be updated automatically:
Name, Column Number, Field Size.

Alignment- Determines whether data will be aligned to the right or left inside
the field.

Format- Designated only for fields containing date or time.

Merge Fields- Enables writing a formula to merge multiple fields to a single field.

The formula must be written according to the following guidelines:
• Each section of the formula must be separated by a space.
• All mathematical calculations are allowed.
• Each payroll section must begin with the correct payroll prefix
(P-Payroll, H-Time classification, E-Exception, B-Breaks) followed by the pay code.
• Fields from the Employee table must begin with the EMP. prefix.

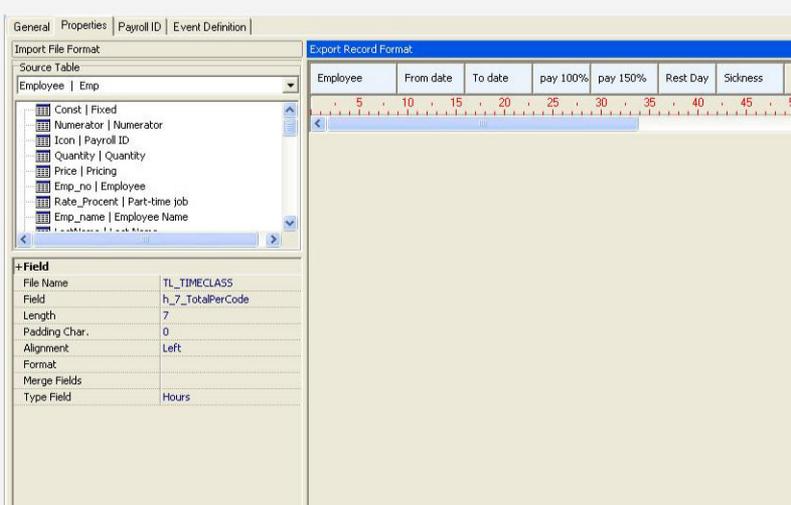**For example: ((P100 + P125 + P150) * 5) * emp.hourprice**

Figure 19: Export Record Format

See you in the next lesson..