

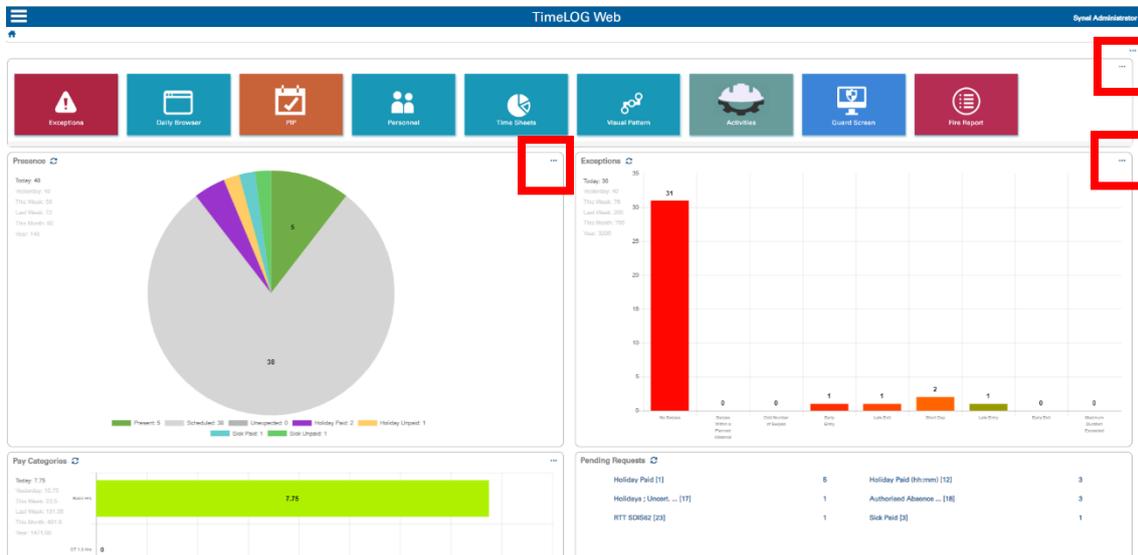


Welcome to the new updated TimeLOGWEB Version 3.6.4.0.!

The latest version of TimeLOGWeb 3.6.4.0. introduces NEW Features for the easier management of all your Time & Attendance needs & a new comprehensive dashboard that provides you with a rapid in-depth analysis of your most important data.

Now TimeLOGWEB gives you the opportunity to:

### 1. Dashboard



Depending on the access level, User will be see their respective widgets and corresponding data on dashboard. User has option to enable/disable Widgets and the items within each widget. User can refresh each widget on demand to see the latest information.

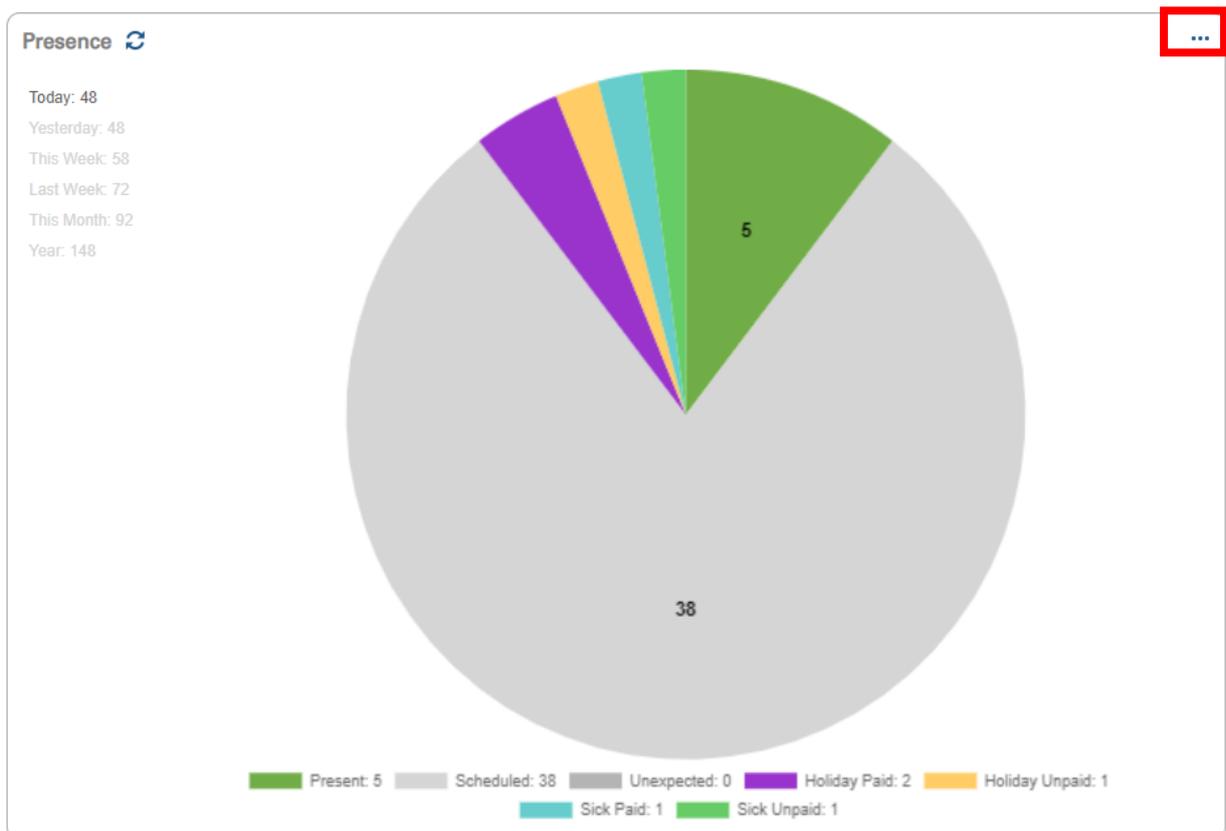
a. Shortcut Widget

User can enable shortcut tiles based on their individual choices

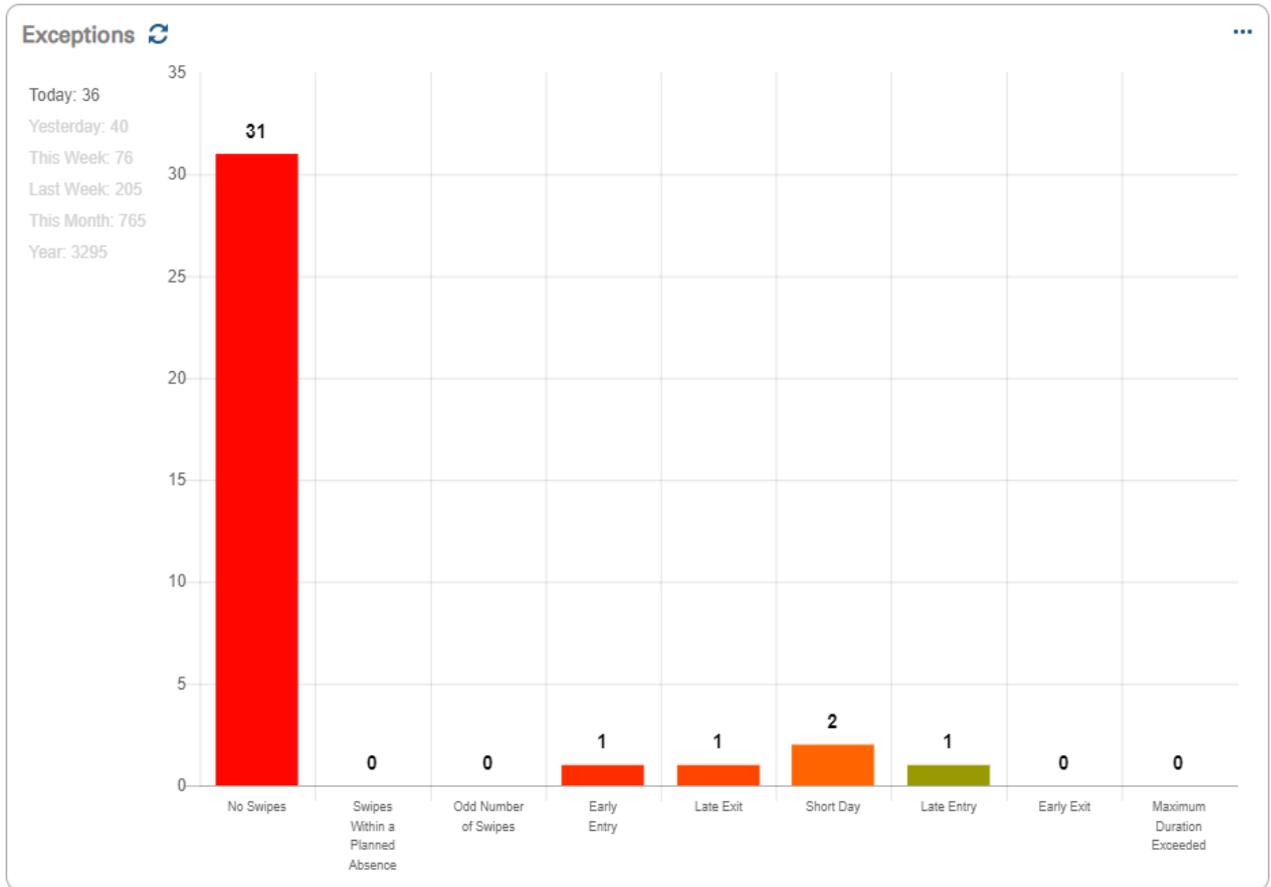


b. Presence Widget

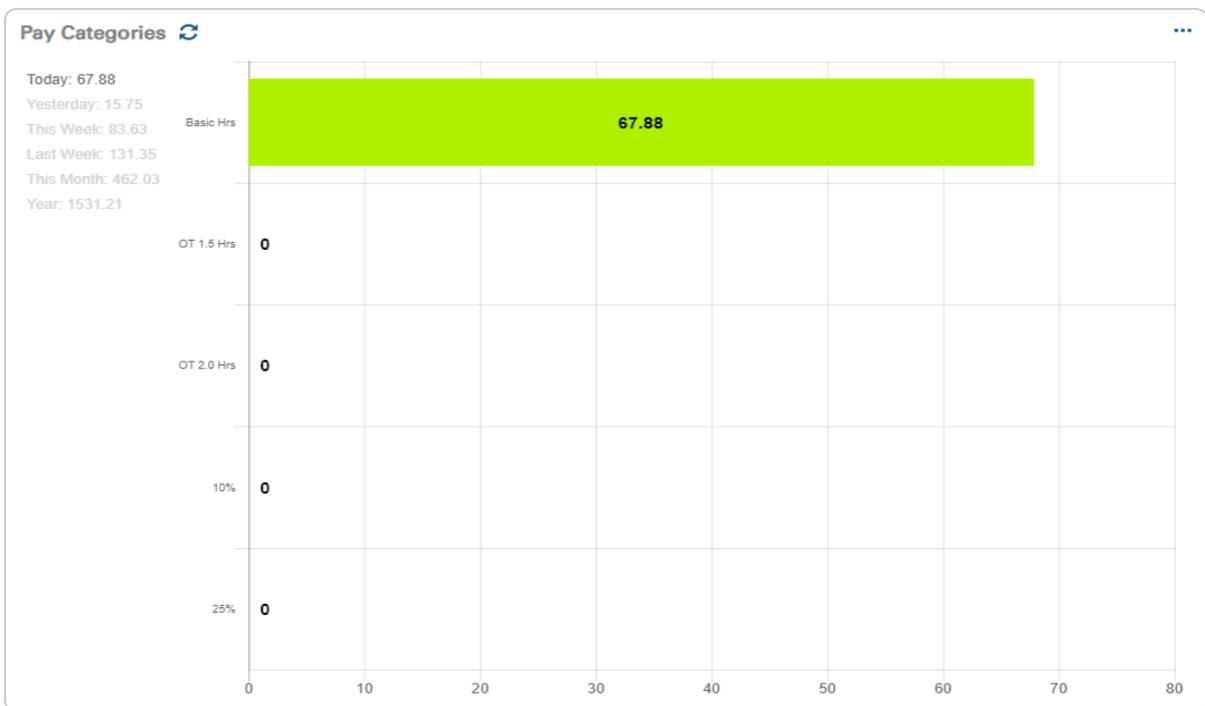
By default, presence widget displays information for Scheduled, Present and unexpected. Information is displayed for Today, yesterday, Weekly and monthly. User can enable additional information if required.



### c. Exception Widget



### d. Pay Categories Widget



e. Absence Request Widget

Pending Requests 

Holiday Paid [1]	5	Holiday Paid (hh:mm) [12]	3
Holidays ; Uncert. ... [17]	1	Authorised Absence ... [18]	3
RTT SDIS62 [23]	1	Sick Paid [3]	1

f. Virtual Terminal Widget

Virtual Terminal 

Date:

Time:



IN



OUT



Break Type



Activity Type

Transactions

IN

OUT

IN

OUT

Breaks

Start

End

Break Type

Activities

Start

End

Activity Type

g. Absence Balance Widget

Absence Balance 

Absence Balance for Period: Holiday 2018 in Days 01/01/2018 - 31/12/2018

Absence	Type	Balance B/F	Current Quota	Adjustments	Requested	Planned	Taken	Balance	Diff
Holiday Paid	Hours	0	0	0	0	0	12.5	-12.5	-12.5

## h. Absence Request Widget

Absence Request [↻](#)

\*From: 28/11/2018 \*To: 28/11/2018

\*Absence Reason: HP - Holiday Paid

\*Part of the day:  First Half Day  Second Half Day  Full Day  Partial Day

Message to Manager:

Display Absence:  [📄](#)

Absence	Type	Balance B/F	Current Quota	Adjustments	Requested	Planned	Taken	Balance	Diff
Holiday Paid	Hours	0	0	0	51.25	0	59	-59	-59

November 2018

			Thu, 1 November	Fri, 2 November	Sat, 3 November	Sun, 4 November
			06:00 - 14:00 - AB23 AB	06:00 - 14:00 - AB23 AB	Day OFF DO	Day OFF DO
Mon, 5 November	Tue, 6 November	Wed, 7 November	Thu, 8 November	Fri, 9 November	Sat, 10 November	Sun, 11 November
06:00 - 14:00 - AB23 AB	Day OFF DO	Day OFF DO				

## 2. GUI – Pin Hamburger side menu permanently

TimeLOG Web Synel Administrator

- Timesheets
- Personnel
- Scheduler
- Tracking
- Reports
- Work Rules
- Activities
- Roosting
- Cost Centre
- ANPR (LAPI Access)
- Access Control
- Emergency Control
- System Setup
- Maintenance

Exceptions

Daily Browser

PIP

Personnel

Time Sheets

Visual Pattern

Activities

Guard Screen

Fire R

Presence [↻](#)

Today: 48  
Yesterday: 48  
This Week: 59  
Last Week: 72  
This Month: 92  
Year: 148

■ Present 5   
 ■ Scheduled: 38   
 ■ Unexpected: 0   
 ■ Holiday Paid: 2   
 ■ Holiday Unpaid: 1   
 ■ Sick Paid: 1   
 ■ Sick Unpaid: 1

Exceptions [↻](#)

Today: 36  
Yesterday: 40  
This Week: 76  
Last Week: 205  
This Month: 765  
Year: 3295

### 3. GUI - Optimised language loading and speed

No screenshot for this item

### 4. GUI – Optimised screen loading and speed

No screenshot for this item

### 5. Personnel Screen – Introduced Save and Remain button

The screenshot shows a web interface for a personnel record. At the top, there are navigation buttons and a dropdown menu showing 'Sarah O'Conner (13)'. Below this is a horizontal menu with tabs: General, Schedules, Custom Fields, Additional Settings, Device Allocation, Absence Manager, Notification Manager, Line Manager, Pay Rate Group, AC Security Groups, Preferred Position, Qualifications, and Master Daily Template. The 'General' tab is active. The form contains the following fields:

- Employee No: 13
- Badge No: 13
- Not Expected to Swipe:
- First Name: O'Conner
- Last Name: Sarah
- Short Name: (empty)
- Department: Region 1|Site A1
- Contract: None
- Contracted Hours: (empty)
- Start Date: 01/01/2015
- Active:
- Leave Reason: (empty)
- Leave Date: (empty)

There is an 'Upload Image' section with a 'Choose file' button and a note: '(Only .jpeg/.jpg, .gif, and .png formats are allowed)'. At the bottom of the form, there are three buttons: 'Save and Continue' (highlighted with a red box), 'Save', and 'Cancel'.

### 6. Daily Browser – Optimised loading time.

No screenshot for this item

### 7. Daily Browser – Introduced Global Update icon

The screenshot shows the 'TimeLOG Web' interface. The header includes 'Timesheets | Daily Browser' and 'Synel Administrator'. The main content area is titled 'Daily Browser' and contains search and filter options. A red box highlights a global update icon (a person with a refresh symbol) in the top right corner. Below the search and filter options is a table with the following columns: Emp No, Employee Name, Date, Daily Template, Gross Hrs, Net Hrs, Adjustments, Abs. Half Day, Abs. Half Day, Absence HH:MM, and Details.

Emp No	Employee Name	Date	Daily Template	Gross Hrs	Net Hrs	Adjustments	Abs. Half Day	Abs. Half Day	Absence HH:MM	Details
343547	*admin *eric	Tue 27/11/2018	06:00 - 14:00 - A823	8:00	7:30					...
343548	*emp1 *Eric	Tue 27/11/2018	22:00 - 06:00	9:00	8:36					...
343549	*emp2 *eric	Tue 27/11/2018	22:00 - 06:00	7:50	7:26					...

## 8. Exception Screen – Filter data by Time and Attendance or By Activity module

TimeLOG Web Synel Administrator

Home / Timesheets / Exceptions

Exceptions

Employee No:   Exclude Selected Item   Time and Attendance  
Time and Attendance  
Activities

From: 27/10/2018 To: 27/11/2018  Exclude Today

Include Leavers  Include Inactive Employees

All Exceptions  Export To: PDF

Exceptions  Blocked Exceptions

Last Name	First Name	Employee No	Department	Date	Exception Name	Daily Template	IN	OUT	IN	OUT
Naaaaaaaaame	Looooooooog	667	SYnergy Biosmack	27/10/2018	No Swipes	● AAAAAAAAA				
Makhmudova	Nilufar	125874	Site A1	27/10/2018	No Swipes	● AAAAAAAAA				
Shpirko	Mikhail	26	Allocate	27/10/2018	No Swipes	● AAAAAAAAA				
Test	eric	29	Allocate	27/10/2018	No Swipes	● AAAAAAAAA				
Manual	Test	30	Site A1	27/10/2018	No Swipes	● AAAAAAAAA				
test 35	Test 35	32	Allocate	27/10/2018	No Swipes	● AAAAAAAAA				
Naaaaaaaaame	Looooooooog	667	SYnerov Rinsmark	28/10/2018	No Swipes	● AAAAAAAAA				

## 9. Virtual Terminal – New design

Virtual Terminal

Date:

Time:



IN



OUT



Break Type



Activity Type

Transactions

IN

OUT

IN

OUT

Breaks

Start

End

Break Type

Activities

Start

End

Activity Type

## 10. Graphical Scheduler – Schedule single or multiple Activities to single or multiple employees by Start and End time

(Calcul Brut) - (CB)    Shift Start Time 1 00:00    Shift End Time 1 00:00    Shift Start Time 2 00:00    Shift End Time 2 00:00

Abs. Half Day     Abs. Half Day

11 - (11)    From 00:00    To 00:00

01/11/2018    30/11/2018    Filter    One Day    Two Days    One Week    One Month    Two Months    Half Year    One Year

Employee Name	Empl	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We
33 33	33	S36 06:00 - 14:00	OS 00:01 - 23:59												
Face Gee	9	AB 06:00 - 14:00	AB 06:00 - 14:00	DO 00:00 - 00:00	DO 00:00 - 00:00	CB 00:01 - 23:59	CB 00:01 - 23:59	AB 06:00 - 14:00							
Finger Gee	7	AB 06:00 - 14:00	AB 06:00 - 14:00	DO 00:00 - 00:00	DO 00:00 - 00:00	AB 06:00 - 14:00	DO 00:00 - 00:00	DO 00:00 - 00:00	AB 06:00 - 14:00	AB 06:00 - 14:00	AB 06:00 - 14:00				
Finger Gee Audit	2	AB 06:00 - 14:00	AB 06:00 - 14:00	DO 00:00 - 00:00	DO 00:00 - 00:00	AB 06:00 - 14:00	DO 00:00 - 00:00	DO 00:00 - 00:00	AB 06:00 - 14:00	AB 06:00 - 14:00	AB 06:00 - 14:00				

11. Global Scheduler – Schedule activity for the selected date range

TimeLOG Web

Scheduler Global Scheduler

Global Scheduler

1) Select Scheduled Activity

2) Set Period for Scheduled Activity  
 From 00:00 To 00:00

3) Select Date Range  
 \* From   \* To

Work Days     Weekends  
 Mon     Tue     Wed     Thu     Fri  
 Sat     Sun

4) Specify Data Processing Option  
 Reprocess data at the same time (System will take longer to schedule employees if processing data is required at the same time)

5) Select Employees

## 12. Reports - Introduces advance search facility for all reports

TimeLOG Web

**Select Date Range**

\* From  \* To

**Select Employees**

By Employees By Departments

Department  Employee Name

Available Employees (48)		Selected Employees (0)
*admin *eric [343547] - (Allocate)	>	
*emp1 *Eric [343548] - (Allocate)	>D	
*emp2 *eric [343549] - (Allocate)	>Dd	
*manager *eric [343550] - (Allocate)	>>	
*test 1111 *test 1111 [343542] - (Allocate)	<<	
*test 2222 *test 2222 [343543] - (Allocate)	<D	
33 33 [33] - (Site A1)	<Dd	
343434 343434 [343434] - (Site A1)	<	
Ben Shitrit David [50] - (SYnergy Biosmack)		
Brown tesd [23] - (IPhone)		
Card Test Paxton [200] - (SYnergy Biosmack)		
Colebrook Chris [22] - (Site A1)		
data 2 test delete [343435] - (Site A1)		
data 3 test delete [343536] - (Test 1)		
Davidenko Alexey [2940] - (Allocate)		

Include Inactive Employees  
 Include Leavers  
 Include Employees with Not Expected to Swipe

### 13. Reports –Audit Trail Report Enhanced with Breaks

Home > Reports > System Reports

Reports

- Audit Trail Report
- IR (HandPunch) Device Supervisor
- Templates Report

Select Date Range

\* From  To

Select Software Users

Available Software Users(22)

- Administrator Support - (admin)
- Administrator Synel - (synel)
- Shpirko Mikhail - (mshpirko)
- User Test - (test)
- Finger Gee - (geefinger)
- Prox Card 2 - (prox)
- Notifications Report - (report\_notificati
- Finger Gee - (finger)
- Engineer Synel - (engineer)
- 2 1 - (3)
- Face Gee - (geeface)
- Ibragimov Jurat - (nmakhmudova)
- Updater Tablet Kiosk - (kiosk\_updater)
- QR SY - (syqr)
- Davidenko Alexey - (davidenko)

Selected Software Users(0)

Select Actions

Delete  Insert  Update

Select Data Items

- Personnel
- Daily Templates Setup
- Activity Setup
- Activity Transactions
- Cards Management
- Delete Data Manually
- Employee Security Groups
- Breaks

- Transactions
- Statutory Holidays Setup
- Employees Contracts
- Emergency Control (Access Control)
- Delete Data
- Delete Personnel Data
- Employee Absence Balance

Export To

Sort By

Page Break

[Generate Report](#)

### 14. Reports - Manual Transaction report improved (added Break transactions)

Manual Transactions Report									
Employee No	Employee Name	Department	Date	Day	Daily Template	Break	IN	OUT	User Name
343547	*admin *eric	Allocate	01/11/2018	Thursday	*Rounding1		08:00*	12:00*	galet eric
343547	*admin *eric	Allocate	01/11/2018	Thursday	*Rounding1	Dinner	09:00*	10:00*	galet eric
343547	*admin *eric	Allocate	05/11/2018	Monday	*Eric 1 plage		07:00*	17:00*	*manager *eric
343547	*admin *eric	Allocate	06/11/2018	Tuesday	*Eric 2 plages		05:00*	18:00*	*manager *eric

## 15. Reports – Additional 2 reports added for Activity Module

### Reports

- By Employee
- By Activity
- Estimated Vs Actual By Activities
- Activity Bar Code Report
- Scheduled by Employee (Calendar)
- Scheduled Vs Actual by Employee for each activity for each day (detailed)

## 16. Payroll Export – Cascade Integration

No screenshot for this item

## 17. Activities – Add Exception Threshold for each activity

Generate Exceptions							
Activity Started Early	<input type="checkbox"/>	<input type="text"/>	Activity Started Late	<input type="checkbox"/>	<input type="text"/>	Long Activity	<input type="checkbox"/>
By			By				
Activity Ended Early	<input type="checkbox"/>	<input type="text"/>	Activity Ended Late	<input type="checkbox"/>	<input type="text"/>	Short Activity	<input type="checkbox"/>
By			By				

## 18. Daily Activity – Additional Columns Added: Schedule Activity with Time and Items Manufactured

## 19. New Module – Visitor Management with self service station and badge printing

I will provide screenshots by end of this week

## 20. SY Face 910 – Swipe & Go supported

No screenshot for this item

## 21. Synergy Touch – Android Touch Screen device with Suprema Finger and Mifare Card

Ask Marketing for brochure

## 22. Synergy A – Verification Method introduced for clients with 2000 + Employees

No screenshot for this item

## 23. Maintenance Screen – Additional items added to maintain Synergy devices manually

Synergy Devices

General

Employee Templates

\*Suspend Synergy Finger Template Synchronization

Save

Clear Sync Flag for all Templates and all devices

Device Synchronisation

Unsuccessful Sync Attempts

Gee Synergy A Suprema 2

0

Sync Templates and OFFLINE Data

Sync templates

Clear Sync Flag of Templates by Device

Gee Synergy A Suprema 1

0

Sync Templates and OFFLINE Data

Sync templates

Clear Sync Flag of Templates by Device

Gee Synergy HID

0

Sync Templates and OFFLINE Data

Sync templates

Clear Sync Flag of Templates by Device

Gee Synergy A Suprema 3

0

Sync Templates and OFFLINE Data

Sync templates

Clear Sync Flag of Templates by Device

Gee Synergy Verification Only

0

Sync Templates and OFFLINE Data

Sync templates

Clear Sync Flag of Templates by Device